

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
September 19, 2017

The Richland County Water Resource Board (RCWRB) met September 19, 2017 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Don Moffet, and Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: None

Minutes

The August 29, 2017 minutes were presented. A motion was made by Mgr. Moffet and seconded by Mgr. Burvee to approve the August 29, 2017 minutes as presented. The motion carried unanimously.

Financial Matters

●August Financial Reports- The August 2017 financial reports were presented. Upon review, a motion was made by Mgr. Rostad and seconded by Mgr. Haugen to accept the August 2017 financial reports as presented. The motion carried unanimously.

●Wells Fargo Bank Authorization Certification Forms- The Secretary reported that due to the Patriot Act, an Authorization Certificate and Government Customer Certification form must be completed for the Wells Fargo bank accounts. Both forms were reviewed by the Managers and a motion was made by Mgr. Burvee and seconded by Mgr. Moffet to list Monica Zentgraf, the District's Treasurer, on both forms and to authorize Chairman Friskop to sign the forms. The motion carried unanimously.

●Wells Fargo Investment Option- Discussion continued from the August 29, 2017 meeting relative to an investment option proposed by Wells Fargo Bank. Board consensus was to reschedule the conference call (originally scheduled for today) with the Wells Fargo Representative.

Interstate Engineering

Engineer Mike Bassingthwaite met with the Board regarding the following matters:

●Proj #5(27) Reconstruction- Mr. Bassingthwaite reported all available spoil material has been hauled out and the site can now be restored. Comstock Construction intends to move to the site in early October. Gravel needs to be added to the road on the north side of Section 21, Walcott East. A motion was made by Mgr. Rostad and seconded by Mgr. Burvee to approve four loads of gravel for the road in N1/2 Section 21, Walcott East. The motion carried unanimously. (RCWRD #14-124)

●RS #1 Phase 2 Reconstruction- The US Army Corps of Engineers (USACE) asked Mr. Bassingthwaite to provide reasonable alternatives to the proposed reconstruction project. The only alternative is to straighten the channel, which is not reasonable; however, Mr. Bassingthwaite is working on a design to show the USACE. The South Dakota Department of Transportation (DOT) has not yet signed and returned the railroad agreement. In Mr. Bassingthwaite's earlier contact with a representative of the DOT, they were in agreement. (RS #16-001)

●Regional Conservation Partnership Program (RCPP)- Mr. Bassingthwaite suggested the Board add some additional members to the committee. Various names were brought forward; Mr. Bassingthwaite will contact the individuals to see if they are willing to serve. (RCWRD #16-017)

Mail

- 1.) Bank of New York Mellon- Pledged securities totaled \$6,055,037.16 on August 31, 2017.
- 2.) Richland County Commission- Minutes of the August 2017 meetings.
- 3.) North Dakota Water Users Assn- Invitation to a water leaders social scheduled for October 11, 2017.
- 4.) Interstate Engineering, Inc- "*Interstatements*" publication.

EPA 319 Grant

Jennifer Klostreich, of the Richland County Soil Conservation District, recently inquired about getting a letter of support from the Board for an EPA 319 Grant. Consensus of the Board was to forward a letter of support to Ms. Klostreich.

Helendale Private Drain, LLC

The Managers and Mr. Bassingthwaite held a conference call with David Bliss, legal counsel for the District in the Helendale Private Drain matter. The preliminary Order was reviewed and discussion was held for the purpose of obtaining input for completion of the State 8 Point Questionnaire, which is required for the State Surface Drain Permit. (Helendale #13-088)

Mr. Bassingthwaite left the meeting.

Fargo-Moorhead Flood Diversion Project

The Managers continued their conference call with Mr. Bliss. Discussion was held relative to recent decisions by Judge Blumer and Judge Tunheim.

Drain Tile Process

The Secretary proposed some changes to the drain tile process. Board consensus was to implement the changes as outlined.

Technician's Report

Mr. Johnson reported on the following:

- Proj #3- Remove trees by the emergency spillway in the W1/2 Section 16, Lamars Township. Appl #17-068 was completed and a motion was made by Mgr. Burvee and seconded by Mgr. Haugen to assign the tree removal project to JBX with a completion date of January 1, 2018. The motion carried unanimously.
- Proj #31- Reinstall apron and add riprap in the NWCR SW1/4 Section 20, Devillo Township. A motion was made by Mgr. Burvee and seconded by Mgr. Moffet to assign repairs to JBX with a completion date of October 15, 2017. The motion carried unanimously. (RCWRD #17-032)
- Proj #72- Mr. Johnson reported that he surveyed Lateral B for a potential cleanout; it would be best to end haul the spoil material. There is also erosion on the drain in the NE1/4 Sec 11, Abercrombie West. A motion was made by Mgr. Rostad and seconded by Mgr. Burvee to assign the Proj #72 Lateral B cleanout to JAV Construction with a completion date of October 1, 2018 and to assign the erosion repair to Ehlert Excavating with a completion date of December 1, 2017. The motion carried unanimously. (RCWRD #17-041)
- Proj #95- Remove debris by the culvert in the SE1/4 Section 33, Antelope Township. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen authorizing JBX to remove the debris. The completion date was set for October 31, 2017. The motion carried unanimously. (RCWRD #17-005)
- Metro Flood Diversion Authority- Mr. Johnson reported on the September 14, 2017 meeting.

Applications

Appl #17-069, Michael Aigner: N1/2 Section 3, Colfax East Construction of field ditches completed; no action taken by RCWRB.

A motion was made by Mgr. Moffet and seconded by Mgr. Rostad to approve Appls #17-070 through #17-074 for field ditch cleaning at no cost to the drains. The motion carried unanimously.

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| Appl #17-070 | Johnson Farms | E1/2 Section 19, Colfax East |
| Appl #17-071 | L & B Berg | SW1/4 Section 12, Devillo |
| Appl #17-072 | L & B Berg | W1/2 Section 14, Devillo |
| Appl #17-073 | L & B Berg | N1/2SE1/4 Section 15, Devillo |
| Appl #17-074 | Greg Christopher | NW1/4 Section 7, Ibsen |

Appl #17-075, Steve Miller: NE1/4 Section 32, Devillo Township A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve the field ditch cleaning and approve widening and lowering of the culvert in the SECR with cost of 20 feet of pipe at applicant's expense. The motion carried unanimously. The application will be forwarded to the Devillo Township Board of Supervisors for the work in the township road ditch as it is under the jurisdiction of the Township Board. (The culvert will be replaced by JBX per RCWRD Appl #17-032)

A motion was made by Mgr. Rostad and seconded by Mgr. Moffet to approve the field ditching under Appls #17-076 and #17-077 with the work at no cost to the drains. The motion carried unanimously. The applications will be forwarded to the respective Township Boards of Supervisors as the work in the road ditches is under the jurisdiction of the respective Township Boards.

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| Appl #17-076 | Johnson Farms | SW1/4 Section 6, Colfax East |
| Appl #17-077 | Greg Christopher | S1/2 Section 21, Antelope |

Appls #17-078 and #17-079 were reviewed by the Board. No action required by the RCWRB as work is within County right-of-way. Applications will be forwarded to the Richland County Highway Department.

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| Appl #17-078 | Darryl Platt | NW1/4 Section 32, Center West |
| Appl #17-079 | KTM Farm | NW1/4 Section 19, Eagle South |

Appl #17-080, Dan Onchuck: SW1/4 Section 7, Center East No action required by the RCWRB as work is within North Dakota Department of Transportation (ND DOT) right-of-way. Application will be forwarded to the ND DOT.

Adjournment

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 11:20 A.M.

Respectfully submitted,
Monica Zentgraf
Secretary

Gary Friskop
Chairman of the Board