

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
November 28, 2017

The Richland County Water Resource Board (RCWRB) met November 28, 2017 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Don Moffet, and Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: None

Minutes

The November 21, 2017 minutes were presented. A motion was made by Mgr. Haugen and seconded by Mgr. Moffet to approve the November 21, 2017 minutes as presented. The motion carried unanimously.

Mail

- 1.) Chad Engels, Moore Engineering- Thank you for the interview on November 21, 2017.

Request for Proposals (RFQ) for Engineering Services – Agency Selection Committee

Prior to conducting the interview with Interstate Engineering, Inc for engineering services, the Managers reviewed information gathered at the Houston and Moore Engineering firms interviews on November 21, 2017.

RICHLAND COUNTY WATER RESOURCE DISTRICT AGENCY SELECTION COMMITTEE - FOURTH REPORT November 28, 2017

In accordance with the NORTH DAKOTA STATE WATER COMMISSION'S COST-SHARE POLICY, PROCEDURE, AND GENERAL REQUIREMENTS (the "SWC Policy"), and in accordance with Chapter 54-44.7 of the North Dakota Century Code, the Richland County Water Resource District (the "District") previously prepared and approved an INITIAL REPORT dated October 10, 2017, a SECOND REPORT dated November 7, 2017, and a THIRD REPORT, dated November 21, 2017.

Interviews:

The Committee conducted separate interviews with representatives from Houston Engineering, Inc and Moore Engineering, Inc at the office of the Richland County Water Resource District, on November 21, 2017. The Committee conducted a separate interview with a representative from Interstate Engineering, Inc at the office of the Richland County Water Resource District, on November 28, 2017.

Post-Interview Evaluations

Following the interview with Interstate Engineering, the consensus of the Committee was to table the "final" report and ranking of the engineering firms in order to allow the Committee time to consider the information presented by all firms. The Committee will, after further consideration, prepare a written report in which they will rank all firms interviewed in priority order. The District will ultimately approve the "final" report; the District will provide written notice of its decision, including the priority order of the firms, to all firms that submitted Qualification Statements; and the District will provide a copy of the final report to the North Dakota State Engineer. The District will then enter into negotiations with the top-ranked firm and may ultimately enter into an agreement with the firm if the parties can agree on a compensation that is reasonable and fair to the District.

Mgr. Moffet left the meeting.

Proj #4(4, 28, 32, & 33)

Mike Bassingthwaite and Tyler Birchem met with the Board to discuss multiple issues previously identified on Proj #4(4, 28, 32, & 33), including reconstruction of portions of #28, 32, 33, and cleaning on #28 and 33. Funding constraints were also discussed. After much consideration, the Board concluded the top priority was reconstruction of Proj #4(28) along the north side of the NW1/4 Section 3 and the N1/2 Section 4, Ibsen Township. The Managers directed Mr. Bassingthwaite to visit with Larry Wold about tree issues associated with a reconstruction project. Once Mr. Wold's thoughts are known, a meeting will be scheduled with Mr. Wold and Jeff Steger to discuss right-of-way issues. The Managers also felt Dallas Loff should be invited to the meeting, as he would be directly affected. Dependent upon a positive outcome of Mr. Bassingthwaite's conversation with Mr. Wold regarding the trees and the timing of a meeting with the Board, the Managers directed Mr. Bassingthwaite to prepare a United States Army Corps of Engineers application for a permit to reconstruct said portion of the drain. Appl #17-095 was completed and a motion was made by Mgr. Burvee and seconded by Mgr. Rostad to approve the investigation of a partial reconstruction of Proj #4(28) as outlined. The motion carried unanimously.

Applications

Appl #17-096, Jeff & Joe Erbes: NW1/4 Section 14, Nansen Township Work is under the jurisdiction of the Nansen Township Board of Supervisors and Richland County Highway Department. Both road authorities approved the work; no action required by RCWRB.

Technician's Report

Mr. Johnson reported that he received a request for feedback on the Red River Basin LIDAR website which is being reconstructed.

Adjournment

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 12:10 P.M.

Respectfully submitted,

Monica Zentgraf
Monica Zentgraf
Secretary

Gary Friskop
Gary Friskop
Chairman of the Board