

**RICHLAND COUNTY BOARD OF COMMISSIONERS  
AUGUST 7, 2018**

The Richland County Board of Commissioners met on August 7, 2018 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Hage and DeVal; State's Attorney Kummer; and a Daily News Reporter.

A motion was made by Campbell to approve the minutes of Meetings July 3 and July 24; motion seconded by Thompson. Vote was unanimous.

A motion was made by Thompson to approve the minutes of Budget Meetings July 24 and July 25; motion seconded by Berseth. Vote was unanimous.

**MISC/CORRESPONDENCE**

A motion was made by Berg to approve A Temporary Liquor License for Silver Dollar Inc for an event August 11 at the Red Barn & Berry Farm; motion seconded by Campbell. Vote was unanimous.

A motion was made by Berseth to approve the Treasurer's Report as presented; motion seconded by Berg. Vote was unanimous.

**EMERGENCY MANAGEMENT REPORT**

Lambrecht reported on a home explosion over the weekend that involved a loss of life. Six fire departments responded and worked together; a debriefing was held last night for the responders.

Lambrecht reported he received grant funds which will be used for (8) Key Fobs for exterior doors (4) for the Courthouse and (4) for the LEC - he will coordinate this with John Anderson in Buildings & Grounds.

Hage thanked Lambrecht and the Sheriff Department for the Active Shooter Drill held on July 26<sup>th</sup> - several issues were identified and will be addressed. A Fire Drill will also be scheduled in the future.

### **KRISTEN HASBARGEN - BUDGET REQUEST**

Hasbargen presented a plan to assist with the child welfare workload. She would like to move several existing staff into different positions rather than hiring an additional full-time employee.

- Reclassify current Parent Aide to ½ time Social Worker & ½ time Parent Aide
- Reclassify current Adult Services Homemaker as ½ time Homemaker & ½ time Parent Aide

She would not fill the ½ time Homemaker vacancy created by the reclassifications as there are currently four other Homemakers in the Department as well as other providers in Richland County that offer Adult Services.

A motion was made by Berseth to approve the request for reclassifications as presented; motion seconded by Campbell. Vote was unanimous.

### **MISC/CORRESPONDENCE**

- Correspondence from Don Heitkamp

A motion was made by Berg to appoint Mary Schradick and Wayne Ulven to new terms on the Richland County Social Service Board; motion seconded by Campbell. Vote was unanimous.

### **HIGHWAY DEPARTMENT**

Highway Personnel in attendance were Jesse Sedler, Lowell Bladow and Ron Hohenstern.

Safety Project HLC-3900(001) - A pre-construction meeting was held with West River Striping on August 1. Sedler requested a motion for the Chairman to sign the contract and contract bond for a total contract price of \$992,292.92 with a 90/10 split. A motion was made by Berg to authorize the chairman to sign the contract and contract bond for Safety Project HLC-3900(001); motion seconded by Thompson. Vote was unanimous.

County Road #1 Paving CP-0101(18) - Work began August 6, but rain shut the project down. Expecting to have it completed by the end of the week. (Weather dependent).

Hot Tack Tank - Requesting authorization to purchase a 250 gallon tank for \$15,700. Would be able to haul tack around so we don't waste trips back to the tank to fill - have been losing 3 hours a day going from Co 2 back to Hankinson. A motion was made by Berseth to authorize the purchase; motion seconded by Thompson. Vote was unanimous.

Misc.

- Busy hauling gravel (5 independents running with us)
- Dura patching (Co Rd 2) - summer help will be leaving in the next week or so
- Sedler will meet with State's Attorney Kummer and the Portfolio Commissioners to draft up a letter on how to proceed regarding the Helendale Drain Project
  
- Berg inquired about Jake Brake Signage and about getting a stop sign at each end of town (Colfax) - there may be some grants the city can apply for.
  
- The Walcott Shop Property is being advertised; State's Attorney Kummer is working on the Resolution. Berg reported the City of Walcott would like to have some input on the sale of the property - they have concerns with the County selling the property and leaving the City with a potential mess or problems - the City may be interested in purchasing ½ of the property. Berg asked about selling only the south half to the City and the County keeping the north half.

Kummer said the Board would need to rescind the previous motion.

Hage reported the property has already been advertised.

Kummer stated if the City of Walcott is concerned with ownership, the City can have Ordinances on how it is used.

**MISC/CORRESPONDENCE continued**

State's Attorney Kummer has reviewed the Communications Services, Remote Terminal Server Provider Service Agreement between Richland County and NDSCS; the contract was signed by County Officials and will be sent to NDSCS for signatures.

State's Attorney Kummer has reviewed the DOT Web Site as requested at a previous meeting by Commissioners Ehlert and Berseth regarding a signage inquiry on Hwy 127; the State had informed an individual to contact the County. Kummer has researched and reported this would not be a County issue, it would depend on the zoning in the Township. Ehlert will follow-up with the individual.

State's Attorney Kummer presented a Court Services Contract between the State, the County, and the City of Wahpeton. Kummer explained there were some law changes in the fee distribution. If the City goes to a jury trial it has to go into District Court and it involves State paid judges and the County Clerk of Court. The State will get 60% of all amounts collected; the City 30% and the County will get 10%. A motion was made by Berseth to approve the Contract; motion seconded by Berg. Vote was unanimous.

Commissioner Thompson exited the meeting.

Hage reported at Budget Meetings she discussed a Deputy Auditor. She would like to amend her request and appoint two Deputy Auditors - she is recommending Joan Oland for Financial and Mary DeVal for Administration/Election. A motion was made by Campbell to approve the request; motion seconded by Berg. Vote was unanimous.

Hage reported she has been in contact with Linda Ledbetter at the State Tax Department regarding residential values (the County came in at 86-87% and was not in compliance). Estimated tax statements will be mailed out by the end of August.

Hage reported the Supreme Court has ruled a Recount of the Primary Election Results for the Libertarian Party, are waiting for official notice from the Secretary of State's Office.

Berseth has been invited to Washington, D.C. August 29 & 30 to meet with intergovernmental agencies. Invitations were extended to North Dakota and South Dakota Commissioners. A motion was made by Berg authorizing two Commissioners from Richland County to attend; motion seconded by Campbell. Vote was unanimous.

Berseth received notice of the NACo High Performance Leadership Academy. It is a 12-week on-line professional development initiative to help achieve excellence in county government. NACo will pay \$1000 of the \$1495 program fee. Berseth said he would be interested in participating.

**COMMITTEE REPORTS**

- A) Social Services - Heard a budget request from Hasbargen earlier in the meeting.
- B) Buildings & Grounds - Key Fobs were discussed earlier in the meeting.
- C) Public Health - Flack is retiring the end of the year, will be advertising soon for a new Director.
- D) Job Development Board - By-laws need to be reviewed re- funding.
- E) Weed Board - Working on the Budget.
- F) Soils Committee - No Report.
- G) Park Board - No Report. Docks at Mooreton Pond are being moved.
- H) Administration - No Report.

**MISC/CORRESPONDENCE continued**

A motion was made by Berg to approve the payment of bills; motion seconded by Berseeth. Campbell was absent from the Vote. The remainder Voted Yes and the motion carried.

**UPCOMING MEETINGS**

August

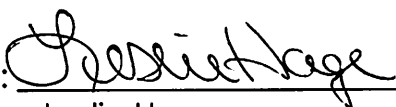
- 15 JDA Meeting
- 21 Commission Meeting

September

- 4 Commission Meeting
- 5 Department Head Meeting
- 17 Park Board
- 18 Commission Meeting
- 18 Budget Hearing

Being there was no further business the meeting adjourned at 9:25 A.M.

Reports Filed: Tax & Property Dept - Revenue Voucher for June 1-30, 2018;  
Sheriff Department - Revenue & Expenses for June 2018.

ATTEST:   
 Leslie Hage  
 Auditor/Administrator

 CHAIRPERSON  
 Rollie Ehlert  
 Board of Richland County Commissioners

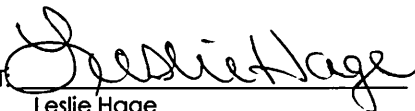
The following claims were approved for July, 2018.

PAYROLL (inclusive)	
General	233,463.99
County Highway	85,064.22
Social Services	99,676.89
911 Communications	46,117.40
Drug Court	4,074.51
County Agent	5,061.08
Veterans Service	4,142.67
Weed Officer	2,992.00
Public Health Fund	77,509.48
SEMCA	10,008.69
<b>PAYROLL TOTAL</b>	<b>568,110.93</b>

EXPENSES: \*\* Refer to resolution records

County General	215,798.52
County Highway	84,071.59
Bridge Repl Fund	9,667.13
Social Service	43,362.72
911 Communications	33,214.60
NDRIN Fees	1,540.00
Drug Court	1,348.18
Special Response Team	201.09
County Agent	3,372.19
Veterans Service	1,808.81
Weed Control Levy	40,820.40
Public Health	47,135.61
State Medical Levy	506.81
Garrison Div	1,265.83
Domestic Violence	700.00
Jail Concession	496.29
Sobriety Test Fund	1,405.00
SEMCA	2,109.46
JDA	96,564.58
ND Inc Tax W/H	12,649.87
Sr Citizens Fund	1,265.83
Historical Society	316.39
County Agent Special	649.23
Soil Cons District	1,265.83
Water Mngt Levy	5,063.23
Joint Water Resource	2,531.62
<b>EXPENSE TOTAL</b>	<b>609,130.81</b>

**TOTAL PAYROLL & EXPENSES** **1,177,241.74**

ATTEST   
Leslie Hage  
Auditor/Administrator

 CHAIRPERSON  
Rollie Ehlert  
Board of Richland County Commissioners