

**RICHLAND COUNTY BOARD OF COMMISSIONERS**  
**JULY 5, 2017**

The Richland County Board of Commissioners met on July 5, 2017 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Bailey and DelVal; Assistant State's Attorney Kummer; and a Daily News Reporter.

A motion was made by Thompson to approve the minutes of Meetings June 6 and June 20; motion seconded by Berg. Vote was unanimous.

A motion was made by Berg to approve the minutes of the Equalization Meeting June 6 and the Equalization Meeting June 30, as amended; motion seconded by Campbell. Vote was unanimous.

**EMERGENCY MANAGEMENT REPORT**

FY2017 State Homeland Security Grant - have submitted grant requests for approximately \$130,000 which include -

- for full scale training on terrorism
- Key Fob System for LEC and Courthouse
- Siren Projects for Mantador, Lidgerwood, Hankinson, Wahpeton and Christine
- Generators for City Buildings in Walcott, Mooreton, Great Bend, Dwight, Colfax, Christine and Barney

**TREASURER'S REPORT**

A motion was made by Campbell to approve the Treasurer's Report as presented; motion seconded by Berg. Vote was unanimous.

**MISC/CORRESPONDENCE**

- Notice of NDACo/NDCCA Presidents' Tour scheduled for August 3
- Notice for NDCCA Standing Committee appointments

**UNFINISHED BUSINESS**

Campbell reported that he has done some follow up on the request received at the June 20 meeting to declare the Riverside Cemetery inactive for interments and sales. Campbell suggested the Board wait for additional information before taking action on the request.

## **COMMITTEE REPORTS**

- A) Social Services - Bids have been received from remodeling the Social Service area. The project is scheduled for October.
- B) Buildings & Grounds - New SEMCA furniture was delivered, the old desks will be disposed of.
- C) Public Health - Campbell reported he was contacted regarding remodeling the Health Dept front desk area to coincide with the Social Service Remodel. Buildings & Grounds Portfolio Commissioners will take a look at the area and Health Dept Portfolio Commissioners will take a look at the budget.
- D) Job Development Board - There have been some discussions about the possibility of working with the City of Wahpeton to cost share an Economic Development Director.
- E) Weed Board - No Report.
- F) Soils Committee - No Report.
- G) Park Board - Some trees and stumps at Mooreton Lake have been cleaned up. The bill was appx \$5500. More stumps will be removed after it freezes.
- H) Administration - No Report.

## **HIGHWAY DEPARTMENT**

Highway Personnel in attendance were Lowell Bladow, Ron Hohenstern, and Moriah Herding.

- Mark Sand & Gravel will begin paving projects today
- Krause Bros has all our gravel crushed

Berseth reported he hasn't received a return call from the Casino regarding cost sharing the road project in their area. He will try to contact them again.

Berg reported he has requested information concerning B Roads from the Highway Dept. Information on the costs to maintain the 76.25 miles and where they are located was distributed to the Board.

## **SHERIFF LESHOVSKY - STATE MANDATES FOR CORRECTIONS**

Sheriff Leshovsky and Todd Christie were present.

A motion was made by Campbell to approve an Agreement for the Joint Exercise of Peace Officer Duties with the City of Breckenridge; motion seconded by Ehlert. Vote was unanimous.

Sheriff Leshovsky requested authorization to hire one additional female Corrections Officer. He presented a recommendation to the Board on how to meet the Staff Requirements for the Correctional Facility as explained to them last December (the Correctional Facility is now required to maintain a female on staff, 24 hours a day when females are housed). He recommended hiring one additional female corrections staff as compared to not housing females in the facility. The ND Dept of Corrections has approved us continuing in our current status as long as we are making progress towards full compliance. The facility will be inspected sometime in the last quarter of 2017. During that inspection the authorization to hire one female corrections officer to start on January 1, 2018 is sufficient to comply with the mandate.

Sheriff Leshovsky also requested an immediate job title and associated pay change for Melissa Neitzke from a Support Specialist to Office Deputy. This request is based on the ability of Neitzke to meet a current need associated with the ND Dept of Corrections mandates. He requested that she be an available resource for the corrections facility when needed, to accommodate the new standards. Neitzke is a licensed Peace Officer and could be utilized to serve civil papers and make warrant arrests at the office when other deputies are not available. If the request to hire an additional corrections officer is granted Neitzke will be available to assist the corrections facility at times when they experience shortage of female staff and she will continue duties as the Support Specialist position require and add the duties of performing law enforcement actions such as civil process service and warrant arrests at the office.

The Board will take the request and recommendations under advisement.

Commissioner Campbell exited the meeting. (9:40 A.M.)

Sheriff Leshovsky reported that the State will no longer be offering training for Correction Officers so we will have to look at other options for training.

A motion was made by Ehlert to approve an Intergovernmental Service Agreement with the Sisseton-Wahpeton Oyate of the Lake Traverse Reservation; motion seconded by Thompson. Vote was unanimous.

## **JEN KLOSTREICH - SEPTIC CODE**

Others in attendance were Senator Larry Luick and County Public Health Director Deb Flack.

Klostreich reported she and others met several times with Senator Luick and with Sargent County to review and discuss the proposed Ordinance requirements for on-site sewage treatments systems as proposed by Fargo-Cass Public Health. The Commission had tabled action on the second reading of the Ordinance at the April 18 Commission Meeting due to concerns with soil classifications, drain field requirements, supply lines, etc.

Klostreich presented an edited copy of the Ordinance Requirements with recommended changes that came from discussions at those meetings.

The Board reviewed the revisions and offered several additional changes. Klostreich will make the final changes and it will be given to Flack who can take it back to Fargo-Cass Public Health.

## **MISC/CORRESPONDENCE**

A motion was made by Thompson to approve the payment of bills; motion seconded by Berseth. Vote was unanimous.

Berg reported State's Attorney McBeth is planning to retire the end of this year and he has requested that Megan Kummer be appointed as State's Attorney at that time; prior to the transition and for training purposes, the State's Attorney would like authorization to begin advertising in October for an Assistant State's Attorney with a December 1 start date. A motion was made by Berg to authorize the State's Attorney to advertise for an Assistant State's Attorney, with a December 1 start date; motion seconded by Thompson. Vote was unanimous.

**UPCOMING MEETINGS**


August

- 1 Commission Meeting/Budget Meetings
- 3 NDACo President's Tour/Budget Meetings
- 15 Commission Meeting

Being there was no further business, the meeting adjourned at 10:45 A.M.

Reports Filed: Tax & Property Dept - Revenue Voucher for May 1-31, 2017 and Sheriff's Department - Revenue & Expenses for May 2017.

ATTEST:

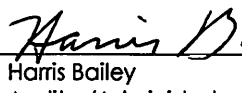
  
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Harris Bailey  
Auditor/Administrator

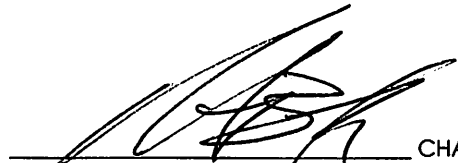
  
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Nathan A. Berseth  
CHAIRPERSON  
Board of Richland County Commissioners

The following claims were approved for June 2017.

PAYROLL (inclusive)	
General	220,483.87
County Highway	82,060.50
Social Services	96,634.54
911 Communications	41,982.10
Drug Court	3,140.16
County Agent	5,064.24
Veterans Service	3,943.34
Weed Officer	3,490.00
Public Health Fund	75,168.43
SEMCA	9,617.00
JDA	450.00
<b>PAYROLL TOTAL</b>	<b>542,034.18</b>
EXPENSES: ** Refer to resolution records	
County General	208,728.45
County Highway	85,097.79
Bridge Replacement Fd	130,501.00
Road & Bridge Eqjuip	33,757.35
Social Service	44,617.84
911 Communications	51,579.49
911 Wireless	1,548.24
NDRIN	5,479.65
Drug Court	1,067.94
Special Response Team	908.45
County Agent	2,607.37
Veterans Service	2,555.30
Weed Control Levy	37,453.11
Public Health	33,054.22
State Medical Levy	273.57
Three Rivers Crisis Center	897.00
Garrison Div	273.57
Domestic Violence	105.00
Jail Concession	2,214.72
Sobriety Test Fund	1,860.00
SEMCA	11,767.30
JDA	73,352.25
Sr Citizens Fund	273.57
Historical Society	68.34
Soil Conservation	273.57
Water Mngt Levy	1,094.18
Joint Water Resource	547.04
<b>EXPENSE TOTAL</b>	<b>731,956.31</b>
<b>TOTAL PAYROLL &amp; EXPENSES</b>	<b>1,273,990.49</b>

ATTEST:

  
Harris Bailey  
Auditor/Administrator

  
Nathan A. Berseth  
Board of Richland County Commissioners

CHAIRPERSON