

RICHLAND-SARGENT JOINT WATER RESOURCE DISTRICT  
Richland County Courthouse, Wahpeton, ND  
June 9, 2015

The Richland-Sargent Joint Water Resource Board (RSJWRB) met June 9, 2015 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Jim Bosse, Roger Zetocha, Lucas Siemieniewski, Korey Martinson, Richard Engst, Arv Burvee, Robert Rostad, Don Moffet, James Haugen, Engineering Technician Justin Johnson, Secretary-Treasurer Monica Zentgraf, Engineer Mike Bassingthwaite, and Cari Wefel.

The meeting was called to order by Chr. Haugen.

### **Minutes**

A motion was made by Mgr. Bosse and seconded by Mgr. Moffet to approve the minutes of the April 28, 2015 meeting as presented. The motion carried unanimously.

### **Financial Matters**

A motion was made by Mgr. Bosse and seconded by Mgr. Siemieniewski to accept the April and May 2015 financial reports as presented. The motion carried unanimously.

### **Engineering Contract**

The Engineers Joint Contract Documents Committee (EJCDC) Agreement between the Richland-Sargent Joint Water Resource District and Interstate Engineering was presented for Board approval. A motion was made by Mgr. Moffet and seconded by Mgr. Siemieniewski authorizing Chr. Haugen to execute the EJCDC agreement. The motion carried unanimously.

### **Phase 1 Extension and Channel Improvement Project**

#### **Awarding of Bid**

Engineer Bassingthwaite presented the final bid tab for the April 28, 2015 bid opening for the Phase 1 Extension and Channel Improvement Project. He reported that the low bidder was M & M Construction with a bid of \$386,980. He further reported there was a major difference in bids between the two lowest bidders and the remaining bidders. Engineer Bassingthwaite reported on his investigation of M & M Construction. After much consideration and discussion, a motion was made by Mgr. Burvee and seconded by Mgr. Siemieniewski to award the Phase 1 Extension and Channel Improvement Project to M & M Construction based on their bid of \$386,980. Upon roll call vote, Managers Siemieniewski, Martinson, Zetocha, Engst, Haugen, Moffet, Rostad, and Burvee voted in favor of said motion; Manager Bosse voted against said motion, and Manager Friskop was absent and not voting. The motion carried.

#### **Task Order for Construction Engineering**

Engineer Bassingthwaite presented Interstate Engineering's Task Order for the Construction Engineering associated with the Phase 1 project. Interstate Engineering's

Task Order was submitted on an hourly/not to exceed maximum of price of \$108,560 based on M & M Construction's timeline for completion of the project, which is eight weeks. A motion was made by Mgr. Moffet and seconded by Mgr. Engst authorizing Chr. Haugen to execute Interstate Engineering's Task Order for Construction Engineering. The motion carried unanimously.

### **Financing**

Engineer Bassingthwaite presented the following cost estimate for Phase 1:

|                                      |                 |
|--------------------------------------|-----------------|
| Total Cost Estimate                  | \$546,000       |
| ND State Water Commission Cost Share | -194,000        |
| Sargent Co Hwy Dept Cost Share       | <u>- 59,000</u> |
| Net Assessment District Cost         | \$293,000       |

Because of the amount of funds on hand and the amount of cost share assistance the District will receive, it appears bonding may not be necessary. If financing becomes necessary it will be handled at that time.

### **North Dakota State Water Commission (ND SWC) Permit**

The ND SWC notified the District that the Phase 1 Extension and Channel Improvement project is not of statewide or interdistrict significance and therefore it is the duty of the Richland-Sargent Board to act on the application. A motion was made by Mgr. Engst and seconded by Mgr. Rostad to approve the application. Upon roll call vote, the motion carried unanimously.

### **Wetlands**

The US Army Corps of Engineers (USACE) permit has been approved with a wetland mitigation condition. The District must mitigate 0.25 acres of wetlands for Phase 1. Engineer Bassingthwaite recommended building an enlarged ditch adjacent to the south road crossing located on both sides of the road in the SW1/4SW1/4 Section 5 and NW1/4 NW1/4 Section 8, all in Kingston Township. The District is required to secure an easement for the mitigation site. The Managers directed Engineer Bassingthwaite to proceed with the mitigation process as presented. Engineer Bassingthwaite advised that the USACE require a five year documentation period before signing off on the mitigation.

### **Right-of-Way**

Engineer Bassingthwaite is in the process of acquiring temporary construction easements from the landowners.

### **CP Railroad**

CP Railroad has agreed to replace the structure under their railroad; however, it may not be done until 2016 because of funding constraints.

### **Future Projects**

Mgr. Siemieniowski reported that he and the landowners on the south end of the drain would like the drain reconstructed from the south end of the channel to Sargent County Highway #5 before starting on the Phase 2 Channel Improvement project. The Managers would like to build the funds in the account so Phase 2 could possibly begin in three years. Mgr. Siemieniowski understood the financial constraints; he felt a cleanout would "keep the people going". No action was taken; the matter will be given further consideration next spring.

**Beaver/Beaver Dams**

A motion was made by Mgr. Bosse and seconded by Mgr. Burvee to set a bounty of \$50/beaver. The motion carried unanimously. Consensus of the Managers was to pay contractor billed prices for removal of dams.

**Adjournment**

There being no further business to come before the Board, Chr. Haugen adjourned the meeting at 9:35 AM.

Respectfully submitted,

Monica Zentgraf  
Secretary

James Haugen  
Chairman of the Board