

RICHLAND-SARGENT JOINT WATER RESOURCE DISTRICT  
 Richland County Courthouse, Wahpeton, ND  
 Special Meeting Conference Call  
 February 21, 2017

The Richland-Sargent Joint Water Resource Board (RSJWRB) held a conference call February 21, 2017 at 9:30 AM.

THOSE ATTENDING via conference call: Managers Todd Stein, Korey Martinson, Arv Burvee, Robert Rostad, Gary Friskop, James Haugen, Secretary-Treasurer Monica Zentgraf, Technician Justin Johnson, Engineer Mike Bassingthwaite (Interstate Engineering, Inc) and guest, Keith Saunders.

The meeting was called to order by Chr. Haugen.

### **Phase II Reconstruction**

- South Dakota Department of Transportation (SDDOT) Railroad Crossing- Mr. Bassingthwaite reported that he spoke with Joel Jundt, Deputy Secretary for the SDDOT, about replacing the box culvert located in the NE1/4 Section 18, Kingston Township. The SDDOT will not contest the project. Mr. Jundt requested the WRD incorporate the box culvert project into the District's reconstruction and build it as part of the District's project. The SDDOT will reimburse the District for all costs including construction engineering costs. If the Board agrees to the request, Engineer Bassingthwaite could begin working on plans and specifications for the crossing as soon as he receives written confirmation from the DOT. A written agreement (between the RSJWRD and the SDDOT) would need to be prepared by the District's legal counsel; this could be done while Interstate Engineering is working on the plans and specifications. Mr. Bassingthwaite indicated it will take approximately one month to gather all the necessary information from the DOT about their requirements for the project, work out logistics, and prepare the plans and specifications.

The District's bid letting is currently scheduled for March 28, 2017. If the DOT's project is included with the District's project, bid letting will need to be rescheduled.

Concern was expressed about liability issues for the District and the need for a hold harmless agreement from the SDDOT. Mr. Bassingthwaite will contact the District's legal counsel about the Managers concerns, if they approve the request.

At this time a motion was made by Mgr. Stein and seconded by Mgr. Burvee to incorporate the SDDOT railroad crossing into the RSJWRD's Phase II construction plans. Upon roll call vote, Managers Stein, Martinson, Burvee, Rostad, Friskop, and Haugen voted in favor of said motion, no Managers voted against said motion, and Managers Zetocha, Siemieniewski, and Moffet were absent and not voting. The motion carried.

- Bid Opening- A motion was made by Mgr. Burvee and seconded by Mgr. Martinson to reschedule the bid opening for April 25, 2017 at 8:00 AM. Upon roll call

vote, Mgrs. Friskop, Rostad, Burvee, Martinson, Stein, and Haugen voted in favor of said motion, no Managers voted against said motion, and Managers Zetocha, Siemieniewski, and Moffet were absent and not voting. The motion carried.

**Adjournment**

There being no further business to come before the Board, Chr. Haugen adjourned the meeting at 9:55 AM.

Respectfully submitted,

*Monica Zentgraf*  
Monica Zentgraf  
Secretary

*James Haugen*  
James Haugen  
Chairman of the Board